



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

Minutes

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
May 21, 2019 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel – Present @ 19:08 hr.
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Absent

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Present (Left/absent at 19:08 hr.)
Steve Anderson, Best Best & Krieger Law Firm - Absent
Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee April 16, 2019
- b. Regular Board Meeting Minutes and Warrants of April 16, 2019

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of (a) April 16, 2019, and (b.) Regular Board Meeting Minutes of April 16, 2019, made by Director Wargo and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Absent
Director Wargo - Aye
Director Davis - Aye
Director Lynk – Absent

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Davis)
2. Update: Manager's Operations Report
(by General Manager Louie)

- Main/Pecan St. Property: County recently approved land survey. Next step: obtain fencing bid (since previous bid is over a year old due to the County's delay in survey approval.
- Tank #4: base to be caulked and painted next week.
- Recent Theft: stolen meter near Robertson's plant.

NEW BUSINESS

1. Discussion/Action: Carol's Kitchen – Corporate Sponsorship Petition (by Carol Allbaugh; Board of Director/Strategic Advisor)

- "Grass Roots" non-profit organization. Requesting sponsorships; can make a lump sum payment, monthly payments, etc.

Motion to table a decision regarding contributing a donation to Carol's Kitchen for the June 18, 2019 Regular Board Meeting made by Director Sanderson and 2nd by Director Wargo.

***Note: It was the consensus of the Board to table this item for further discussion and action for the June meeting, since Director Lynk and Director Israel were not present.**

***Note:** Next, the Board went to "Old Business Item 1: Discussion/Action: CalMutuals - Adan Ortega, Executive Director is forming the Community Water System Alliance (CWSA) – Prevent "Smaller & Poorer" agencies from being unnecessarily taxed by the State and form a "mutual aid, well-functioning water systems and those that may be at the brink of failing." (by GM Louie & Board)".

***Note:** The Board took a break from 18:58 hr. to 19:08 hr., right before discussing New Business Discussion/Action item #2; at this point, Director Israel was present, and Ms. Cindy Byerrum left:

2. Discussion/Action: Adoption of the Fiscal Year (FY) 2019-2020 Budget

Motion to table the adoption of the FY 2019-2020 Budget until the June Board Meeting made by Director Wargo and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk – Absent

OLD BUSINESS

1. Discussion/Action: CalMutuals - Adan Ortega, Executive Director is forming the Community Water System Alliance (CWSA) – Prevent "Smaller & Poorer" agencies from being unnecessarily taxed by the State and form a "mutual aid, well-functioning water systems and those that may be at the brink of failing." (by GM Louie & Board)

- The proposed minimum contribution from the Cabazon Water District (based on its size and budget) is \$2,500 (Tier 4) to join CWSA. This would be a one-time fee; not a monthly or annual fee. In September 2019, it is anticipated that the CWSA group will assess what remains in the reserve fund, and whether the group would like to continue to contribute, how to continue forward, etc.

Motion to approve the one-time commitment/payment of the Tier 4 payment of \$2,500 to the Community Water System Alliance (CWSA) made by Director Sanderson and 2nd by Director Davis.

Amended motion to approve the one-time commitment/payment of the Tier 4 payment of \$2,500 to the Community Water System Alliance (CWSA), and to discuss separately the District's travel arrangements and budget for Directors (who may occasionally need to travel to represent the District before the State Elected Officials)* made by Director Wargo and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Absent
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Absent

***Note:** Director Wargo voiced that she would like the District to agree on a cap of how many District Board Members, how often, and what the financial limitations would be if District representatives (e.g. Directors) are required to travel for CWSA business. Director Davis and Director Sanderson agreed with her.

***Note:** Next, the Board went to "New Business Item 2: Discussion/Action: Adoption of the Fiscal Year (FY) 2019-2020 Budget".

2. Discussion: Sustainable Groundwater Management Act (SGMA) Update
(by General Manager Louie)
3. Discussion/Action: Fire Suppression System Installation and Meter Charges

Motion to table this item for further discussion during the June Board Meeting made by Director Wargo and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Absent

4. Discussion/Action: Establish a date for Personnel Committee to meet with General Manager for Annual Performance Evaluation

The General Manager will reach out to Director Wargo and Director Lynk (who are both on the Personnel Committee) sometime next week.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – June 18, 2019, 5:00 pm
- b. Regular Board Meeting – Tuesday – June 18, 2019, 6:00 pm
- c. Personnel Committee – None
- d. San Geronio Pass Regional Water Alliance – Alliance Meeting – Wednesday – May 22, 2019

ADJOURNMENT

Motion to adjourn at 19:43 hr. made by Director Sanderson and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Absent

Meeting adjourned at 19:43 hr. on Tuesday, May 21, 2019


Robert Lynk, Board Chair
Board of Directors
Cabazon Water District


Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.